



Southern Lehigh School District

Board of School Directors Meeting

February 13, 2017

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (February 13, 2017) at Hopewell Elementary School (Cafeteria), Center Valley, PA.

PRESENT: Dimmig, Gehman, Parsons, McLoughlin, Gunkle, Lycett, Merkle, Sisselberger, Smith

ABSENT: None

OTHERS: Evison, Lewis, Melber, Millman, Montanye, (SSKW), Kennedy, Buchman, Takacs, Bergey, Diaz (SLEA), C. Malinchak (MCall) and approximately 18 other members of the community.

OPENING PROCEDURES

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Gehman to approve the minutes of the January 23, 2017 meeting as distributed to all Board members.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

VISITORS

Mrs. Amy Villani, Center Valley resident, spoke regarding the cold weather recess procedures.

Mrs. Michelle Burns, Center Valley resident, spoke regarding the Head Cross Country coaching position.

Mr. Edward Zinn, Center Valley resident, spoke regarding a strange odor in Hopewell Elementary School gymnasium.

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Gehman to approve the **CONSENT AGENDA** items as follows -

Approve homebound instruction for student #20117 and student #20217;

Approve the bills list dated February 13, 2017 showing paid bills in the amount of \$19,755.40 and bills to be paid in the amount of \$649,850.36 for a total amount of \$669,605.76 for the General Fund and bills to be paid in the amount of \$278,530.03 for the Construction Fund and bills to be paid in the amount of \$2800.00 for the Capital Reserve Fund;

Approve a first period of childrearing leave of Rebecca Segovis, Teacher, Liberty Bell Elementary School, effective January 14, 2017 through the end of the 2016-2017 school year;

Approve the following substitute teachers for the 2016-2017 school year-

Jenelle Hallman Elementary K-6, Special Ed K-12

Jila Talebi Physics 7-12, Mathematics 7-12

Katherine Tankred Special Ed PK-8, Elementary PK-4;

Approve the following student teacher placement-

Christine Grasser, Elementary Education, Pennsylvania State University-Lehigh Valley, with Colleen Pizzo, Liberty Bell Elementary School, from February 7, 2017 to April 19, 2017 for pre-service internship (Tuesdays and Wednesdays) and August 29, 2017 to December 8, 2017 for student teaching;

Approve the unpaid leave of the following staff-

Rita Peay, Cafeteria Worker, Southern Lehigh Middle School, May 4 and 5, 2017

Kimberly Reybitz, Instructional Assistant, Hopewell Elementary School, March 7 and 8, 2017

Corry Robbins, Librarian, Southern Lehigh Middle School, April 11, 2017

Oksana Tittensor, Special Education Instructional Assistant, Southern Lehigh High School, March 6 through 10, 2017;

Approve the Intermittent FMLA leave of Caroline Houck, Instructional Assistant, Southern Lehigh High School, for up to 12 weeks during the period of January 23, 2017 through January 22, 2018;

Approve the following staff-

Ellen Deebel, Cafeteria Monitor, Hopewell Elementary School, an hourly rate of \$10.63, effective February 14, 2017. Ms. Deebel will fill the position due to the resignation of *Henry Lemmons*.

Kristen Meixner, Custodian, an hourly rate of \$20.80, effective February 14, 2017. Ms. Meixner will fill the position due to the resignation of *George Mayer*.

Raymond Reph, Custodian, an hourly rate of \$20.80, effective February 14, 2017. Mr. Reph will fill the position due to the resignation of *Greggory Padamonsky*.

Lorraine Mohr, Cafeteria Worker, Joseph P. Liberati Intermediate School, an hourly rate of \$16.14, effective February 14, 2017. Ms. Mohr will fill the position due to the resignation of *Deborah Vosburg*;

Approve the following increased hours of the following staff, effective February 14, 2017-

Rita Peay, Cafeteria Worker, Southern Lehigh Middle School, changing from 3 hours per day to 5.5 hours per day due the retirement of *Deborah Scherzberg*.

Joan Decker, Cafeteria Worker, Southern Lehigh High School, changing from 9.5 hours per week to 17.5 hours per week due to the retirement of *Judy Heidecker*.

Barbara Betz, Cafeteria Worker, Southern Lehigh High School, changing from 14.25 hours per week to 23.75 hours per week due to the reassignment of *Joan Decker*.

Approve the following staff for the Homework Club, Joseph P. Liberati Intermediate School, a rate of \$44.53 per hour, for the 2016-2017 school year-

Cheryl Heurich

Approve the following volunteer coaches for the 2016-2017 school year-

Eric Boyer Baseball

Michael Wagner Boys Volleyball

Approve the following coaches for the 2016-2017 school year-

Harrison Lawrence Asst. Boys Lacrosse \$940.75**

***Shared position and stipend.*

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Building Update

Hopewell Elementary School

Ms. Limpar, Hopewell Elementary School Principal, shared a video featuring the opening of the new Hopewell Elementary School and activities since the start of the school year.

MOVED BY Gunkle and **2ND BY** Gehman to approve the following camps for summer, 2017:

Liberty Trails, June 12-16; June 19-23 and June 26-29, 2017, for incoming grades 2 through 6

STEM, July 10-14, 2017, for incoming grades 4 and 5

STEM Robotics, June 26-30, 2017, for incoming grades 6 and 7 and June 19-23, 2017, for incoming grades 8 and 9

STEAM, July 17-21, 2017, for incoming grades 7 and 8

Art, July 24-28, 2017, for incoming grades 5 and 6

Makerspace, July 10-14, 2017, for incoming grades 7 and 8

Chinese Camp, July 10-14, for incoming grades 2 and 3

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to the following camps for Kindergarten and Grade 1 (*needs based, invitation only*), July 10-21, 2017:

Kindergarten Camp

1st Grade Camp

Full-Day Kindergarten Camp

(There was Board discussion.)

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to approve the following student trip:

Southern Lehigh High School Speech and Debate Team to participate in the Pennsylvania High School Speech League State Championships on March 16-18, 2017 at Bloomsburg University, Bloomsburg, PA.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Gehman to approve the audit report for fiscal year 2015-2016 as prepared by the firm of France, Anderson, Basile and Company, P.C.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to approve the General Fund and Academic Center Budgets for Lehigh Career and Technical Institute for 2017-2018..

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to approve the proposed General Operating Budget for Carbon Lehigh Intermediate Unit #21 for 2017-2018.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to approve following action with regard to its delegates to the Lehigh Tax Collection Committee:

- Jeremy Melber remains as primary delegate
- Appoint Robert Kassel as alternate delegate

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

SUPPORT SERVICES

The Board discussed options for use and possible sale of Lower Milford Elementary School property. Mrs. Evison, Superintendent, shared Lower Milford and Hopewell Demographic and Life Cost Analysis report and Enrollment Projections for the District completed on April 10, 2013. Highlights from the Superintendent's powerpoint included the following:

- Current Status
 - Building not in use
 - Two appraisals received
- Demographic Study
 - An increase population of approximately 4% is projected at the elementary school level over the next 10 years
 - Greatest growth is anticipated in Upper Saucon Township and around Coopersburg borough
 - A decline in student population is expected south of the turnpike
 - Current enrollment data is in line with the demographic study done April 10, 2013
- Life Cost Analysis
 - Renovation cost - \$2,681,750
 - Analysis conducted in summer, 2013
 - Possible increased costs
- Lease option
 - Change in use could trigger requirement to bring up to current code:
 - Sprinkler system
 - Increased well and pumps for sprinklers
 - ADA restroom
 - Slopes and stairs not ADA compliant
- Reopen option
 - Needs have not changed
 - Life cost analysis - \$2,681,750
 - Budget increases from current maintenance levels by approximately 50%
 - Any potential growth is likely to be in Upper Saucon and Coopersburg
 - Increases to add eliminated positions back
- Sale
 - Fuel and maintenance costs
 - Indirect costs-staff time

- No further liability or expenditure

There was Board discussion, including continued discussion at the February 27, 2017 board meeting.

PERSONNEL

REPORTS

LCTI

Dr. Smith reported from the January 25, 2017 JOC Meeting that the addition of the IT Academy was discussed.

CLIU

Mrs. Parsons brought a clock that was made by students from the Forestry School and given to CLIU board members.

OLD BUSINESS

MOVED by Gunkle and **2nd BY** Gehman to approve a second and final reading of the following revised policies-

- #118 Programs: *Independent Study*
- #216 Pupils: *Education Records*
- #314 Administrative Employees: *Physical Examination*
- #414 Professional Employees: *Physical Examination*
- #514 Classified Employees: *Physical Examination*
- #517 Classified Employees: *Employee Conduct*

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

NEW BUSINESS

MOVED by Gunkle and **2nd BY** Gehman to approve the addition of the ESL Subject Leader position to the Collective Bargaining Agreement between the Southern Lehigh Education Association and the Southern Lehigh School District that is now in effect be modified as follows-

Part III, Number 8, Section A-

"Level 1: Library Science, Middle School Science, Middle School Social Studies and ESL."

This position shall be compensated under the current Agreement, as are all other Level 1 Subject Leaders. Currently, that stipend per Level 1 Subject Leader is \$2,560 per year. It is intended that this position and compensation be added effective with the second semester of the 2016-2017 school year and continue through the duration of the Agreement."

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED by Gunkle and **2nd BY** Gehman to approve the revision of the Secretarial Employees Wage & Benefit Policy and the Technology Employees Wage & Benefit Policy as shown, effective February 1, 2017.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED by Gunkle and **2nd BY** McLoughlin to accept the resignation of Mrs. Kathleen Parsons as the CLIU representative effective February 13, 2017.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED by Gunkle and **2nd BY** McLoughlin to nominate Mrs. Emily Gehman as the CLIU representative due to the resignation of *Kathleen Parsons*. Ms. Gehman will fill the unexpired term of Mrs. Parsons effective February 14, 2017 through June 30, 2019.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED by Gunkle and **2nd BY** McLoughlin to accept the resignation of Dr. Jennifer Smith as the Lehigh Career & Technical Institute Joint Operating Committee representative effective February 13, 2017.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED by Gunkle and **2nd BY** McLoughlin to appoint Mrs. Kathleen Parsons as the Lehigh Career & Technical Institute Joint Operating Committee representative due to the resignation of Jennifer Smith. Mrs. Parsons will fill the unexpired term of *Dr. Jennifer Smith*, effective February 14, 2017 through December 31, 2017.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED by Gunkle and **2nd BY** Smith to approve the proposed change to the format of meetings beginning March 13, 2017. The proposed format is as follows:

The first meeting of each respective month will be designated as the Committee of the Whole Meeting and will begin at 7:00 p.m. and the second meeting of each respective month is designated as the Regularly Scheduled Board Meeting and will begin at 7:00 p.m. except for July when no meetings will be held.

The primary purpose of the Committee of the Whole meeting is to review and discuss business that may be acted upon at the next or future regular meeting. The Board reserves the right, and hereby gives notice, however, that it may take formal action at the Committee of the Whole meetings on such matters as it deems necessary from time to time.

Meeting dates and locations through August 2017:

March 13, 2017	HS Library	Committee of the Whole
March 27 2017	MS Auditorium	Regular meeting
April 10, 2017	HS Library	Committee of the Whole
April 24, 2017	LB Gymnasium	Regular meeting
May 8, 2017	HS Library	Committee of the Whole
May 22, 2017	JPLIS Gymnasium	Regular meeting
June 12, 2017	HS Library	Committee of the Whole
June 26, 2017	HS Library	Regular meeting
August 14, 2017	HS Library	Committee of the Whole
August 28, 2017	HS Library	Regular meeting

VOICE VOTE: "YES" – Dimmig, Gehman, Parsons, Gunkle, McLoughlin, Merkle, Sisselberg, Smith - Motion Carried

"NO" - Lycett

ABSENT: None

COMMUNICATIONS

VISITORS

Mrs. Mary deCastro, Center Valley resident, spoke regarding Policy #517, Employee Conduct Policy.

MOVED by Gunkle and 2nd BY Gehman to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: None

The meeting was adjourned at 9:19 p.m.

ATTEST: *Diana S. Millman*, Board Secretary